



Hollywood Academy of Arts & Science
Proud to be a "Double A" School
1720 Harrison Street, A-1
Hollywood, Florida 33020
Phone: 954-925-6404
Fax: 954-925-8123
www.hollywoodcharter.org

To: Parents & Students of HAAS
From: Ms. Donté Fulton
Date: 7/24/2009
Re: **2009-2010 Drop-Off and Pick-Up Procedures**

It is imperative that parents read, understand, and adhere to the Drop-Off and Pick-Up Procedures that have been established. The Hollywood Police Department will issue tickets to violators and habitual offenders may risk losing their child's/children's seats.

ARRIVAL (Drop-Off):

Students need to learn the importance of regular school attendance. In addition, it is important that all students report to school on time. **However, please do not drop students off before the 8:00 am bell because there is no outside supervision for students who are not enrolled in the Before School Care program. The safety of your child may be at risk.**

Please DO NOT drop your child off at the following places. The safety of your child may be at risk:

- Next to the parking garage along the driveway on the other side of the fence
- In the alley behind the school or the parking garage.
- At the Publix Shopping Center across from the school.
- On Van Buren Street or at the end of the driveway
- On Young Circle.

Students eating breakfast may arrive at 8:00 am. Instruction begins promptly at 8:30 a.m. It is suggested that students arrive between 8:00 and 8:15 am.

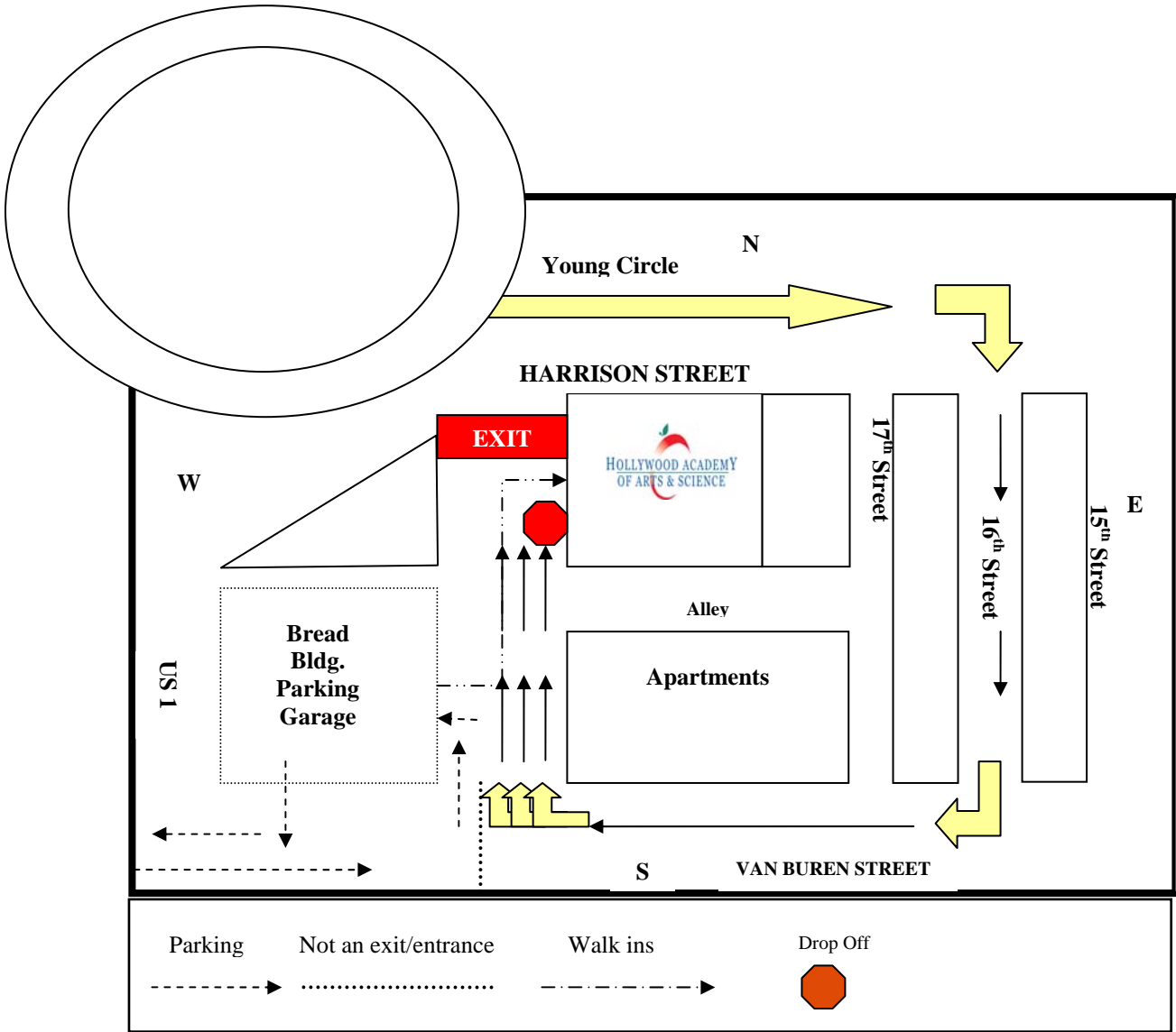
Tardy students must be walked in and signed in by a parent. Do not drop your tardy child off at the door and drive away. As role models, parents are expected to follow and obey school rules. **A detention will be given for every 3rd tardy.** (A written notification of the detention will be sent home with your child so you can make any necessary arrangements or adjustments regarding your child.)

Student Drop Off Traffic Pattern 8:00 – 8:25 am:

Parents will head **East on Harrison Street**; they will pass the school and the Hollywood Arts and Cultural Center heading east. Parents will **turn right on 16th Avenue** (south). **Do not make a right hand turn on 17th as it creates a traffic problem.** Parents will turn **right on Van Buren Street** (west). Parents will turn **right at the back entrance to the school** (north). Parents will stop at the cross walk and drop off their children with the monitors. Parents will **exit onto Young Circle. Parents can only turn right onto Young Circle.**

Parents need to walk their children up to the covered driveway before crossing in front of the drop off cars to avoid accidents. Parents will begin dropping off their children on the first day of school rather than walking them in to assist in eliminating disruption to each child's routine. Parents will be required to begin dropping off students on the first day of school. An orientation day is planned for the Friday before school starts for parents to meet teachers and show their children how to get to class. Staff will be available to walk all K & 1 students to class during the first week of school.

PLEASE DO NOT TALK ON YOUR CELL PHONE WHILE IN THE DROP OFF LINES. IT ENDANGERS THE STAFF AND STUDENTS. IT IS AGAINST STATE LAW AND IS A TICKETED OFFENSE BY OUR SCHOOL RESOURCE OFFICER AND ASSISTING POLICE OFFICERS.

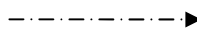
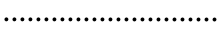
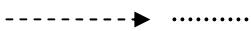


Parking

Not an exit/entrance


Walk ins

Drop Off



DISMISSAL (Pick-Up):

We are including with this memo the pick up placard for your child's / children's name and grade that must be used by all of our parents to pick up their children. Please fill out the placard and place it in your windshield on the left side for staff to be able to read who you are picking up. If you are picking up more than one child by car pooling, please be sure to list the youngest child first with their grade and then the older ones with their grade beside their names. This placard must also be used when picking a child up at the "Elementary Parent Walk Up" located in the small play yard at the front of the school as well as the "Middle School Parent Walk Up Door" located at the rear of the school in the alley.

	
<u>Student's Names</u>	<u>Grades</u>
<p>Note: list students youngest (top) to oldest (bottom)</p>	

All parents must remain outside the school at dismissal time. Students will be sent to the designated pick up area.

Student Pick Up Traffic Patterns 2:45-3:15 PM

- 2:45 – 2:55 Kindergarten and First Grades
- 2:55 – 3:00 Second to Third Grades
- 3:00 – 3:15 Fourth through Eighth Grades
- All Siblings will report to their younger sibling's dismissal room and wait as a group to be called.
- All students that Car Pool or are dismissed to a Pick Up Van will report to the youngest members dismissal room and be dismissed as a group to the pick up area when called.

Parents, Car Pool Cars, and Vans will prepare a placard provided by the school with child's /children's names and grade(s) written in large, clear print, last name included. This placard should be placed on the driver's side window so that staff can clearly read the name.

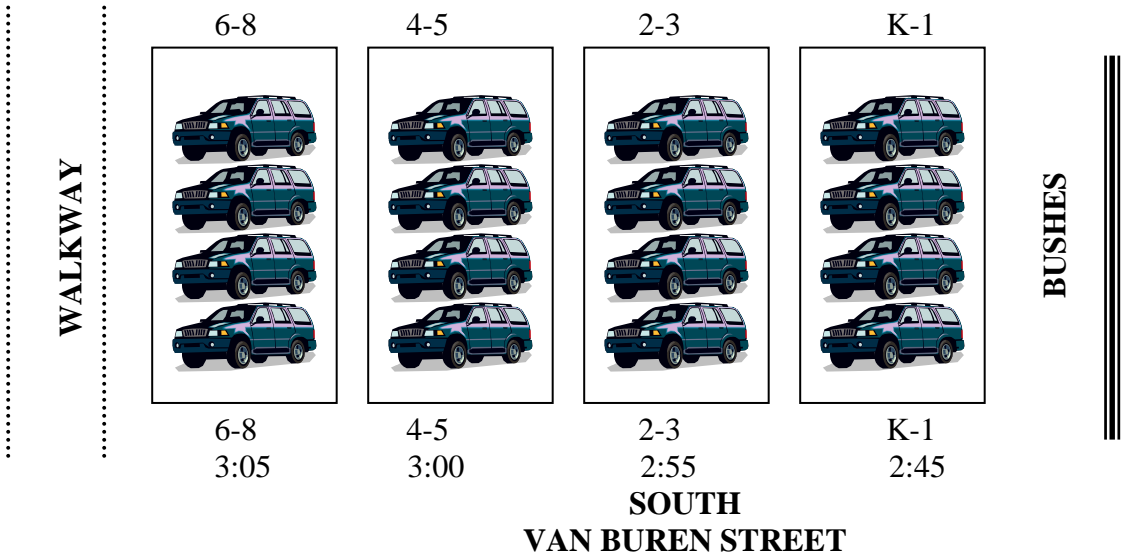
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All parents must remain outside the school at dismissal time. Students will be sent to the designated pick up area.

Parents and carpools are to line up in the row for the grade of the youngest child they are picking up. See map below for lane designations:

YOUNG CIRCLE
NORTH



We will dismiss students from the youngest grades first, according to the following schedule:

- Grades K-1 are dismissed at 2:45 p.m.
- Grades 2-3 are dismissed at 2:55 p.m.
- Grades 4-5 are dismissed at 3:00 p.m.
- Grades 6-8 are dismissed at 3:05 p.m.



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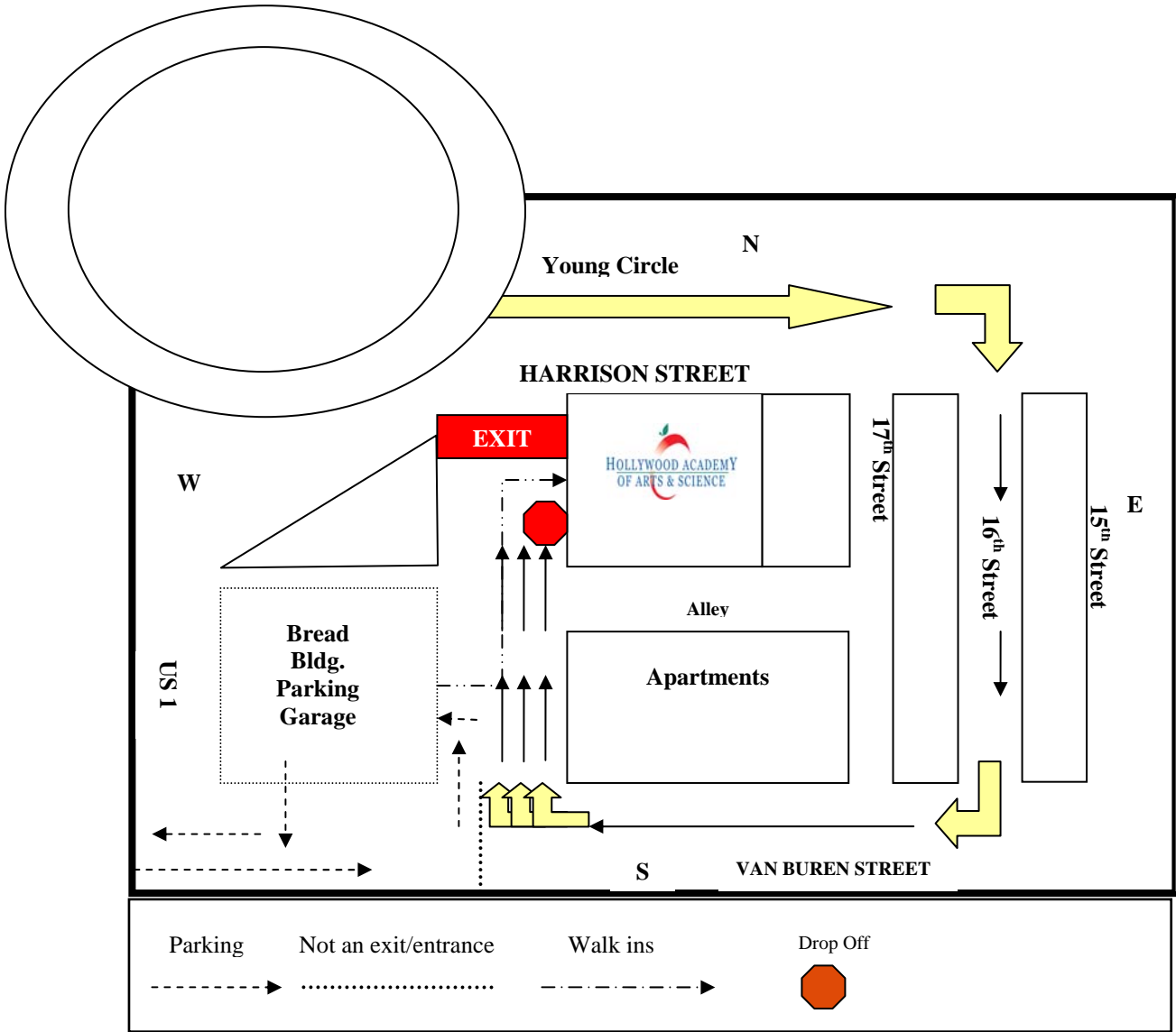
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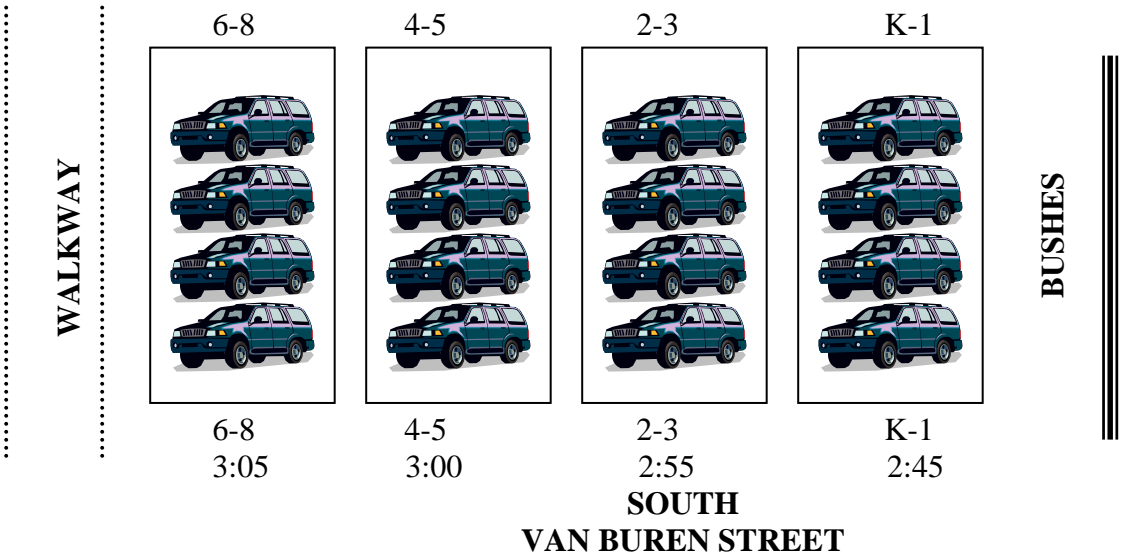
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