Before / After Care Registration Form 2019-2020

Student Name: ___________________________________________________________ Grade: ______

Sibling: ______________________________________________________________________ Grade: ______

Sibling: ______________________________________________________________________ Grade: ______

Sibling: ______________________________________________________________________ Grade: ______

Parent/Guardian Information:
Mother: __________________________________ Father: _________________________________

Cell: __________________ Work: ________________ Cell: __________________ Work: ________________

Email: __________________ Email: __________________

Other Adults Authorized to Pick Up Student:
Name: ____________________________ Cell: __________________

Name: ____________________________ Cell: __________________

Name: ____________________________ Cell: __________________

ALLERGIES: _________________________________________________________________ EPI PEN: YES or NO

I have read and understand the Before and After Care Registration Process and Policies and Procedures: (sign/date below)

Signature: ____________________________ Date: __________________

OFFICE USE ONLY – Do not write below this line

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<th>Check or Cash</th>
<th>Date Received</th>
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The HAAS Before/After Care Program follows all school-wide discipline procedures with some additional policies specific for the After Care Program routines.

**NO STUDENT WILL BE ACCEPTED INTO THE PROGRAM WITHOUT A REGISTRATION FORM AND PAYMENT.**

**Registration and Payments**
Each year you must re-register your child. Registration does not roll over year to year. All payments are due on the 1st day of every month.

**LATE PAYMENTS MADE AFTER THE 5TH BUSINESS DAY OF THE BEFORE/AFETR CARE PAYMENT DUE DATE WILL HAVE A $25.00 LATE FEE.**

Failure to pay MONTHLY payments in a timely manner will result in termination from the Before/After Care Program.

**Students MUST be picked up by 6:00 PM. An Additional charge of $ 5.00 per every 5 min if students are late picking up.**

**Before/After Care Program**
All students must be signed in & out by someone 18 years of age or older and identified on the student’s registration form. Any person picking up a student WILL be asked to provide identification or plaque for verification. Student will not be dismissed to anyone that does not have proper ID.

**Movies**
Students in grades K-2 will only be allowed to watch rated G movies only. Students in grades 3-8 will be allowed to watch G and PG movies. If you are not comfortable allowing your child to watch rated PG movies, please notify the before and aftercare director.

**Lost or Stolen Items**
The HAAS after Care is not responsible for any misplaced or broken items and/ or clothing. Once the classroom are locked for the day they cannot be re-opened by any staff member.

We kindly ask that students do not bring any toys to school. We provide all materials for students’ enrichment activities.

*I have read the all of the above and understand the policies and procedures of the Before/After care program.*

Please print student name: ________________________________ Date: __________________

Parent Signature: ______________________________________